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| **Parish:** |  | **Date:** |  | |
| **For the year:** |  |  | |  |
| **Safe Ministry Rep:** |  |  | |  |

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| **SCREENING AND SELECTION OF PERSONNEL** (Faithfulness in Service 5.19) | |
| **Summary of Safe Ministry Training Records for the year:** | |
| **WWCC** – number of verifications: |  |
| **Safe Ministry Training – numbers of people trained in:** | |
| *Essentials* |  |
| *Refresher* |  |

**The following concerns arose as to the suitability of volunteer/worker:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Position held/applied for** | **Concern** |
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| **POLICIES** (Faithfulness in Service 5) |

1. During this year the parish has used the attached permission notes for activities undertaken by the church with children and young people.
2. During this year the parish has used the attached policies in working with children and young people.

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| **GROUPS/REGULAR ACTIVITIES (Faithfulness In Service 5.26ff)** |

During the year the following activities were run on church property:

|  |  |  |
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| **Group/Activity** | **Meeting times** | **Age group** |
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During the year, the following activities were run away from church property:

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| --- | --- | --- |
| **Group/Activity** | **Meeting times** | **Age group** |
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During the year, the following external service providers were engaged   
(Faithfulness in Service 5.24):

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| --- | --- | --- | --- | --- |
| **Name** | **Date** | **Company** | **Phone** | **Activity** |
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During the year, the following incidents and health & safety concerns were identified:

|  |  |  |
| --- | --- | --- |
| **Date** | **Reported by** | **Nature of incident/Action taken** |
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| **RECOMMENDED CHANGES TO PRACTICES AND PROCEDURES:** |

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| **SAFE MINISTRY REPRESENTATIVE:** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  |  |  |
| **Signed:** |  | **Date:** |  |