

Parish: _____ **Date:** _____
For the year: _____
Safe Ministry Rep: _____

SCREENING AND SELECTION OF PERSONNEL (Faithfulness in Service 5.19)

Summary of Safe Ministry Training Records for the year:

WWCC – number of verifications: _____

Safe Ministry Training – numbers of people trained in:

Essentials _____

Refresher _____

Volunteer Recruitment – the following documents were used in the recruitment of volunteer workers in children’s and youth ministries:

- Job/Role description
- Background/Referee checks
- ‘Above Reproach’ application form

POLICIES (Faithfulness in Service 5)

1. **During this year the parish has used the following permission notes for activities undertaken by the church with children and young people.**

Available here: <http://safeministry.org.au/resource-documents/>

- Generic permission form
- Enduring permission form
- Activity Approval Form

2. **During this year, the parish has used the attached policies in working with children and young people** (All available at: <http://safeministry.org.au/for-parishes/safe-ministry-journey/>).

Church Leaders

Yes No

Safe Ministry Pathways – Senior Minister

Safe Ministry Pathways - Safe Ministry Representative

Youth Ministry

Yes No

Safe Ministry Pathways – Head of Youth Ministry

Safe Ministry Pathways – Youth Ministry Leaders

Children's Ministry

Yes No

Safe Ministry Pathways – Head of Children's Ministry

Safe Ministry Pathways – Children's Ministry Leaders

If you answered 'no' to any of the above policies being used in the parish, please explain why:

During the year, the following external service providers were engaged (Faithfulness in Service 5.24):

Name	Date	Company	Phone	Activity

During the year, the following incidents and health & safety concerns were identified:

Date	Reported by	Nature of incident/Action taken

