

Job Description For Volunteers (Sample)

Ministry Title:

Period of volunteering:

(e.g. 1 year, Jan 15, 2015—Dec 15, 2015. All training, meetings, camps, socials, pastoral responsibilities are an act of grace outside of these dates)

Primary Attendance Expectations:

(e.g. Youth group Friday nights during term, weekly Yr 8 Boys Bible Study, team meeting, etc.)

Secondary Attendance Expectations:

(e.g. 1 social per term, 2 camps per year organised in consultation with leaders, leaders' weekend)

Ministry Role

- Pastorally support the youth that have been designated to you (e.g. Year 8 boys).
- This will include:
 - praying for them;
 - giving them particular attention at all regular ministry events (Youth groups, socials, camps);
 - pastoral concern outside of the organized time;
 - giving them a call to see how they are going or follow up on an issue;
 - giving them a call if they haven't attended for a while; and
 - connecting with their parents.
- Prepare a weekly bible study.
- In co-operation with the rest of the team, help prepare the weekly program.
- In co-operation with the rest of the team, help prepare ministry events (e.g. camp).

Declaration

- I declare that:
- I have completed the course "Safe Ministry Essentials" or equivalent.
- I have completed a NSW Working with Children Check (if 18 years old or over)
- I accept the leadership of the [Youth Minister and] Senior Minister and will submit to their authority under God.
- I have read, and will work within, the procedures as laid out in the Code of Conduct.
- I understand that if an allegation is made against me about child abuse or neglect, the matter may be referred to the police or other relevant authority for investigation.

Signed: _____

Date: _____