

# Safe Ministry Data – Cloud Backup

Purpose of this workshop:

To step through the set up and function of one cloud backup solution for church Safe Ministry data

# Safe Ministry Data – Cloud Backup

## Pre-requisites:

- A broadband internet connection with:
  - Unlimited data (or high data allowance)
  - Minimum UPLOAD speed of 25Mbps
- A Windows or Mac computer (desktop or laptop) with digital copies of Safe Ministry data
- Well organised Safe Ministry data!

# Safe Ministry Data – Cloud Backup

Many cloud backup solutions

– this is just one, but it is:

- Easy to setup
- Easy to use
- Secure
- Affordable

# Safe Ministry Data – Cloud Backup

## Backblaze

<https://www.backblaze.com/cloud-backup.html>

# World's Easiest Cloud Backup

## Backblaze Unlimited Backup

Get peace of mind knowing your files are backed up securely in the cloud. Back up your [Mac](#) or [PC](#) for just \$7/month.

Sign Up for a 15-day Free Trial

→ Sign Up Now

Region ▾

By pressing the button above you will create a Backblaze account and agree to our [terms of service](#).

# Safe Ministry Data – Cloud Backup

## Backblaze

<https://www.backblaze.com/cloud-backup.html>

- Mirrors data on your device to the cloud
- Unlimited data
- Unlimited file size
- Deleted files kept for 30 days
- Restore data any time

# Safe Ministry Data – Cloud Backup

## Backblaze

- Backs up in real time whenever device is on
- Includes any attached storage (eg: ext. drives)
- Files can be accessed anywhere with internet connection
- Restore individual files, folders or everything
- Cost: \$7US per month (or \$70US per annum - ~\$100AU)

# Safe Ministry Data – Cloud Backup

## Backblaze

### Steps to use:

- Set up account in church name at Backblaze  
<https://www.backblaze.com/free-trial.html>
- Download the app (14 day free trial) and install
- Specify which folders to be backed up
- Sit back and relax 😊



# Safe Ministry Data – Cloud Backup

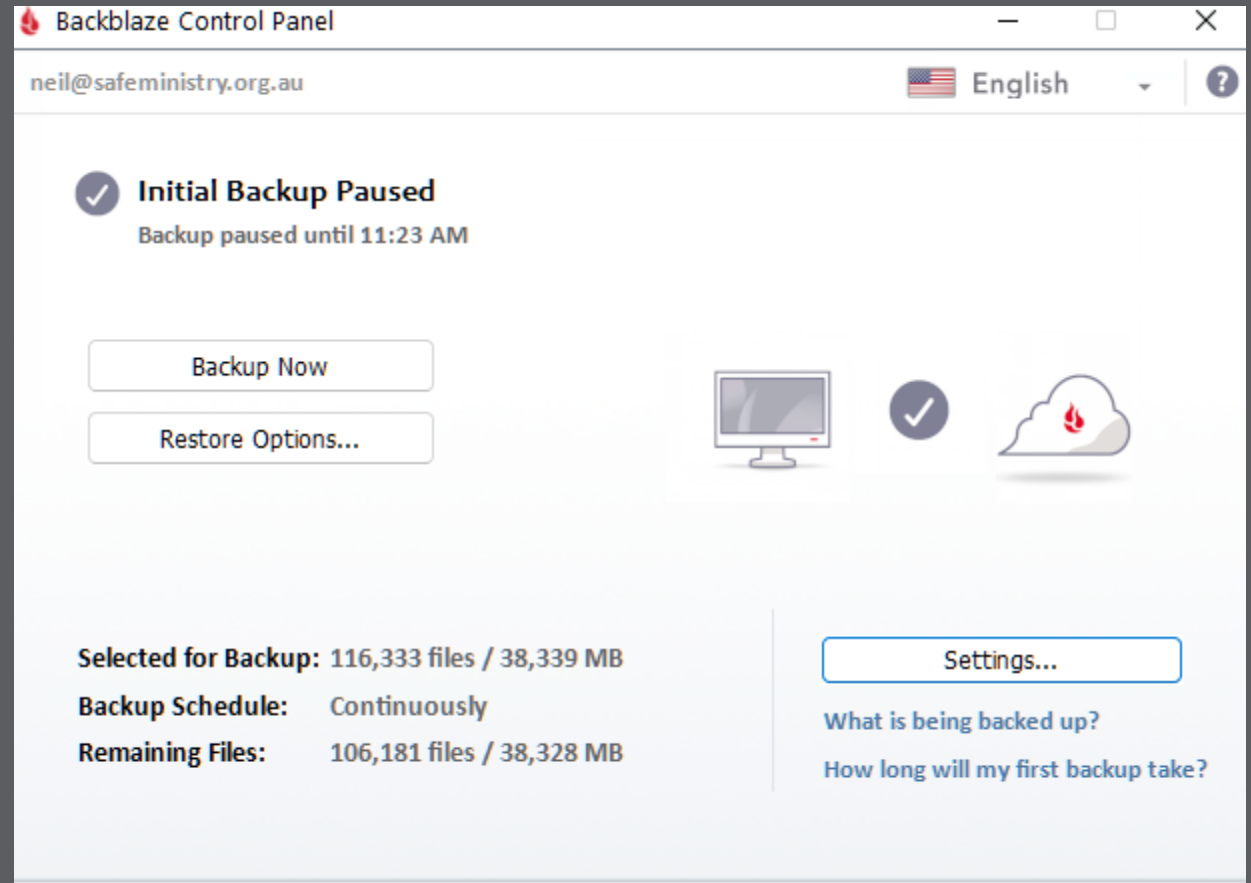
## Backblaze

### Limitations:

- Does NOT back up operating system and related files
- Does NOT back up programs (eg: Word, Excel)
- If you disconnect an external drive – no back up
- Need to specify which folders to be backed up

# Safe Ministry Data – Cloud Backup

## Backblaze Setting up:



The screenshot shows the Backblaze Control Panel interface. At the top, the window title is "Backblaze Control Panel" and the user email is "neil@safeministry.org.au". The language is set to "English". The main status is "Initial Backup Paused" with a checkmark icon and the text "Backup paused until 11:23 AM". Below this are two buttons: "Backup Now" and "Restore Options...". To the right, there are icons for a computer, a checkmark, and a cloud with a flame. Below the buttons, the backup details are listed: "Selected for Backup: 116,333 files / 38,339 MB", "Backup Schedule: Continuously", and "Remaining Files: 106,181 files / 38,328 MB". On the right side, there is a "Settings..." button and two links: "What is being backed up?" and "How long will my first backup take?".

Backblaze Control Panel

neil@safeministry.org.au English

✓ **Initial Backup Paused**  
Backup paused until 11:23 AM

Backup Now

Restore Options...

Selected for Backup: 116,333 files / 38,339 MB

Backup Schedule: Continuously

Remaining Files: 106,181 files / 38,328 MB

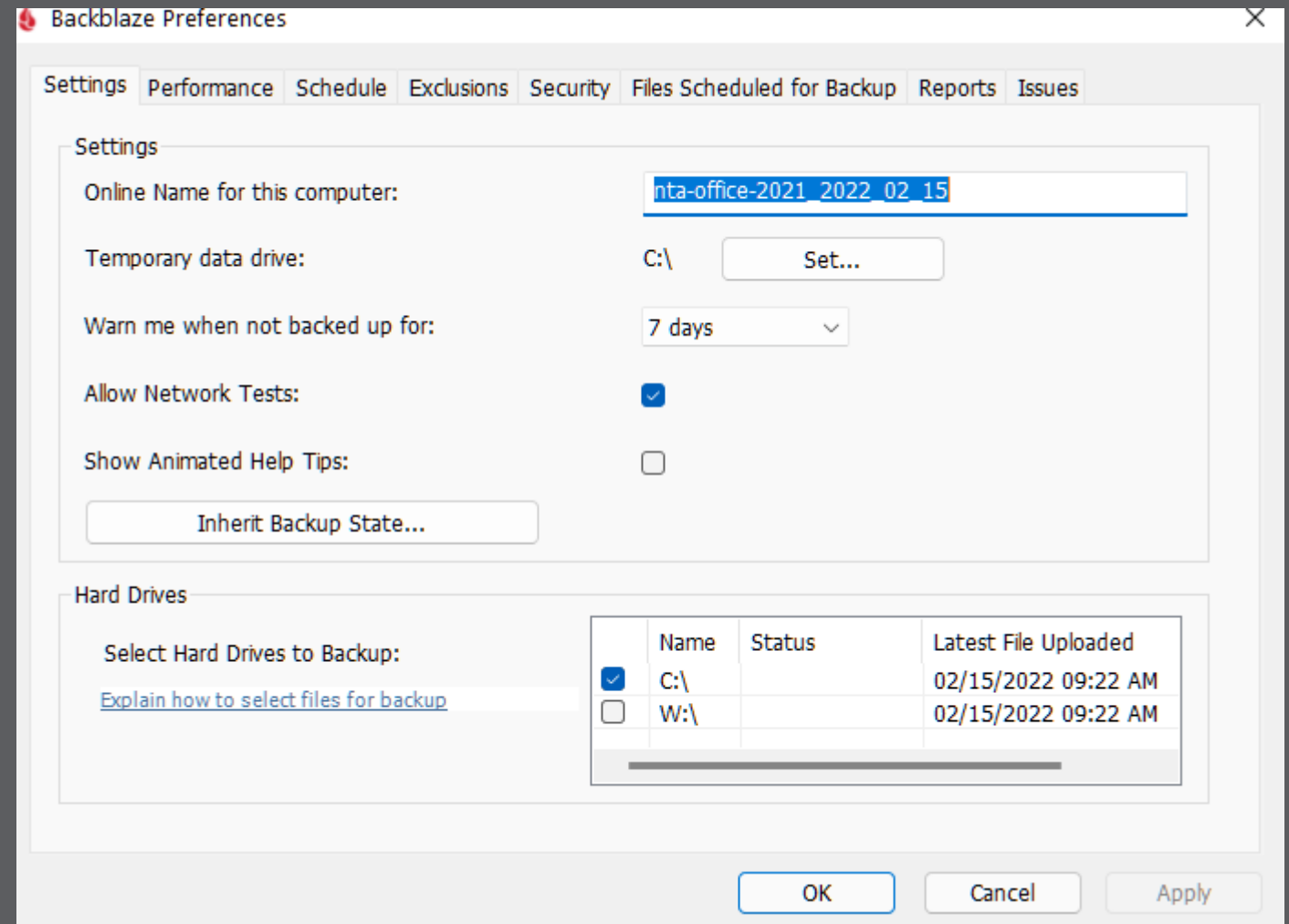
Settings...

What is being backed up?

How long will my first backup take?

# Safe Ministry Data – Cloud Backup

## Backblaze Setting up:



The screenshot shows the 'Backblaze Preferences' window with the 'Settings' tab selected. The 'Settings' section includes:

- Online Name for this computer: nta-office-2021\_2022\_02\_15
- Temporary data drive: C:\ (with a 'Set...' button)
- Warn me when not backed up for: 7 days
- Allow Network Tests:
- Show Animated Help Tips:
- Inherit Backup State... button

The 'Hard Drives' section includes:

- Select Hard Drives to Backup:  C:\ and  W:\
- [Explain how to select files for backup](#) link
- Table with columns: Name, Status, Latest File Uploaded

	Name	Status	Latest File Uploaded
<input checked="" type="checkbox"/>	C:\		02/15/2022 09:22 AM
<input type="checkbox"/>	W:\		02/15/2022 09:22 AM

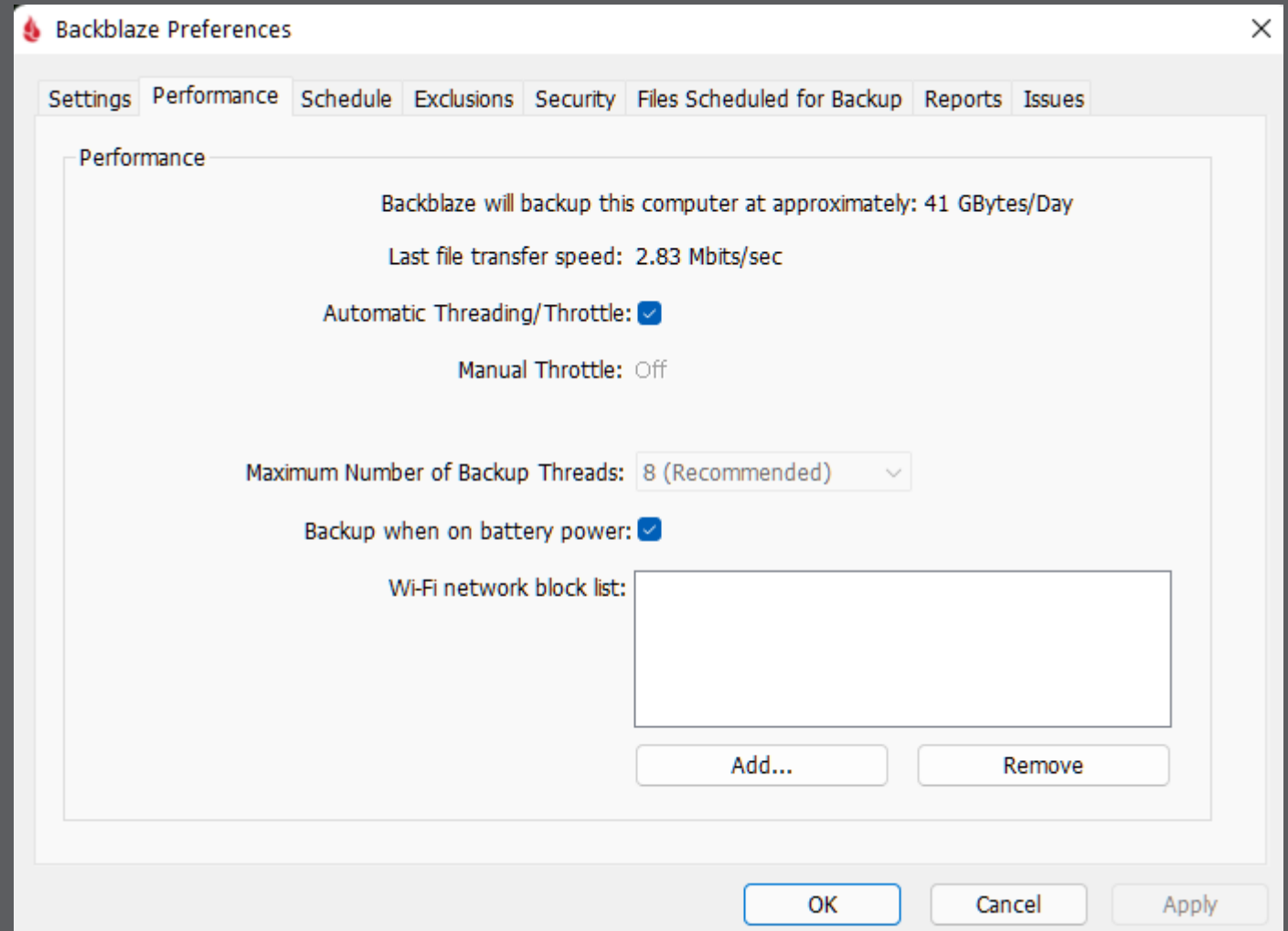
Buttons at the bottom: OK, Cancel, Apply

# Safe Ministry Data – Cloud Backup

## Backblaze

Setting up:  
Performance tab

Only change if you  
have slow internet  
Recommend not using  
laptop on battery.

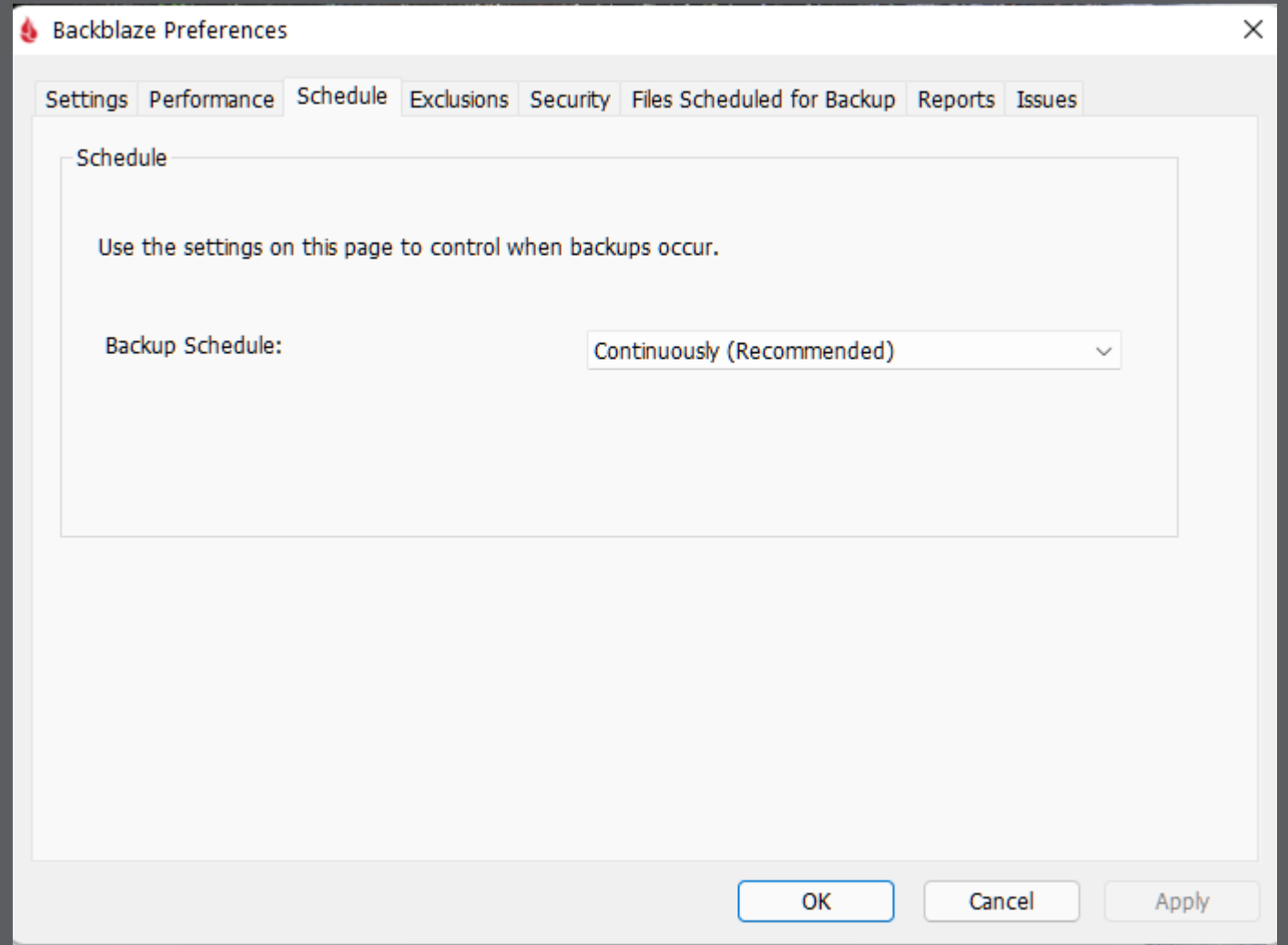


# Safe Ministry Data – Cloud Backup

## Backblaze

Setting up:  
Schedule tab

Nothing to do here

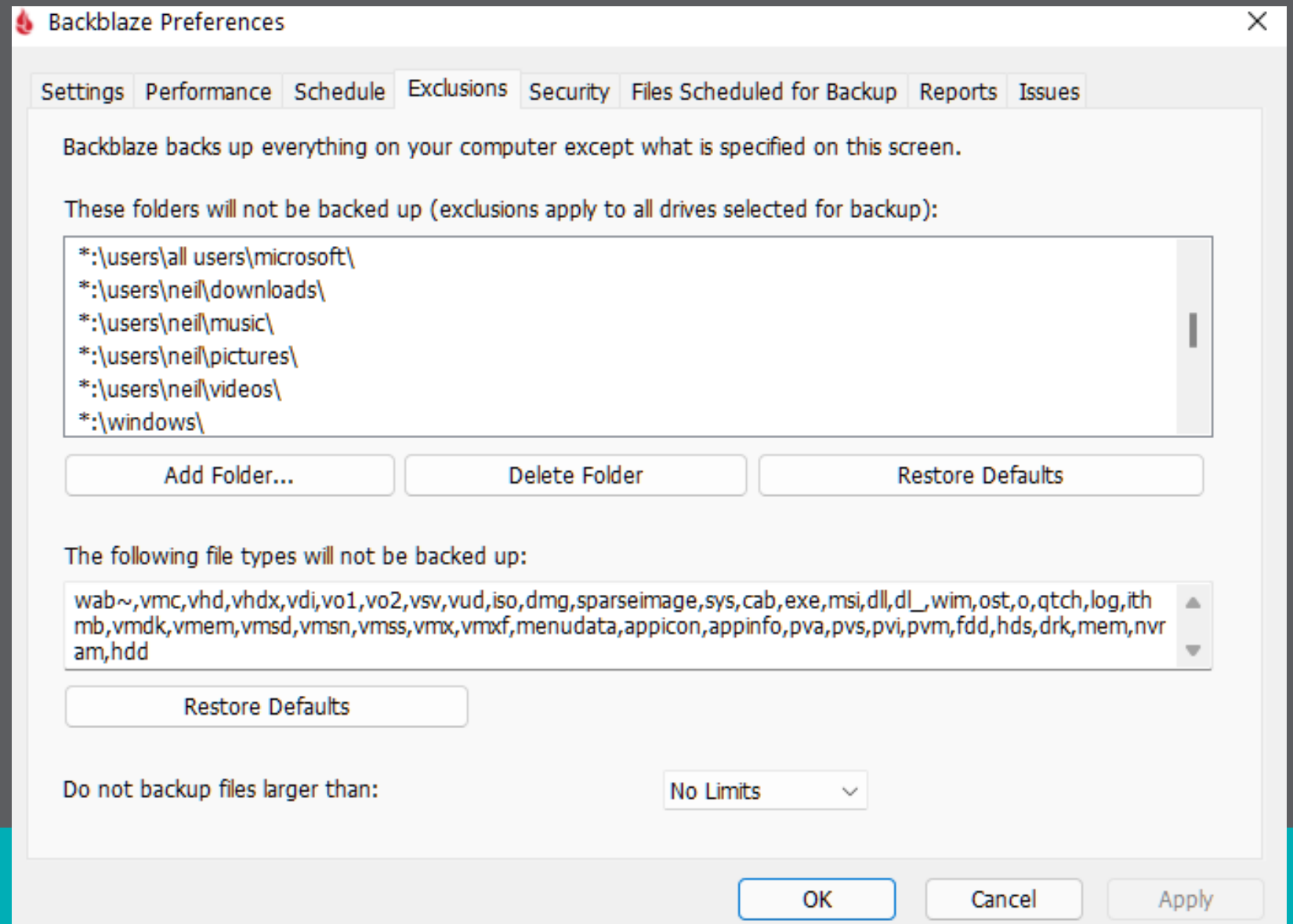


# Safe Ministry Data – Cloud Backup

## Backblaze

### Setting up Exclusions Tab

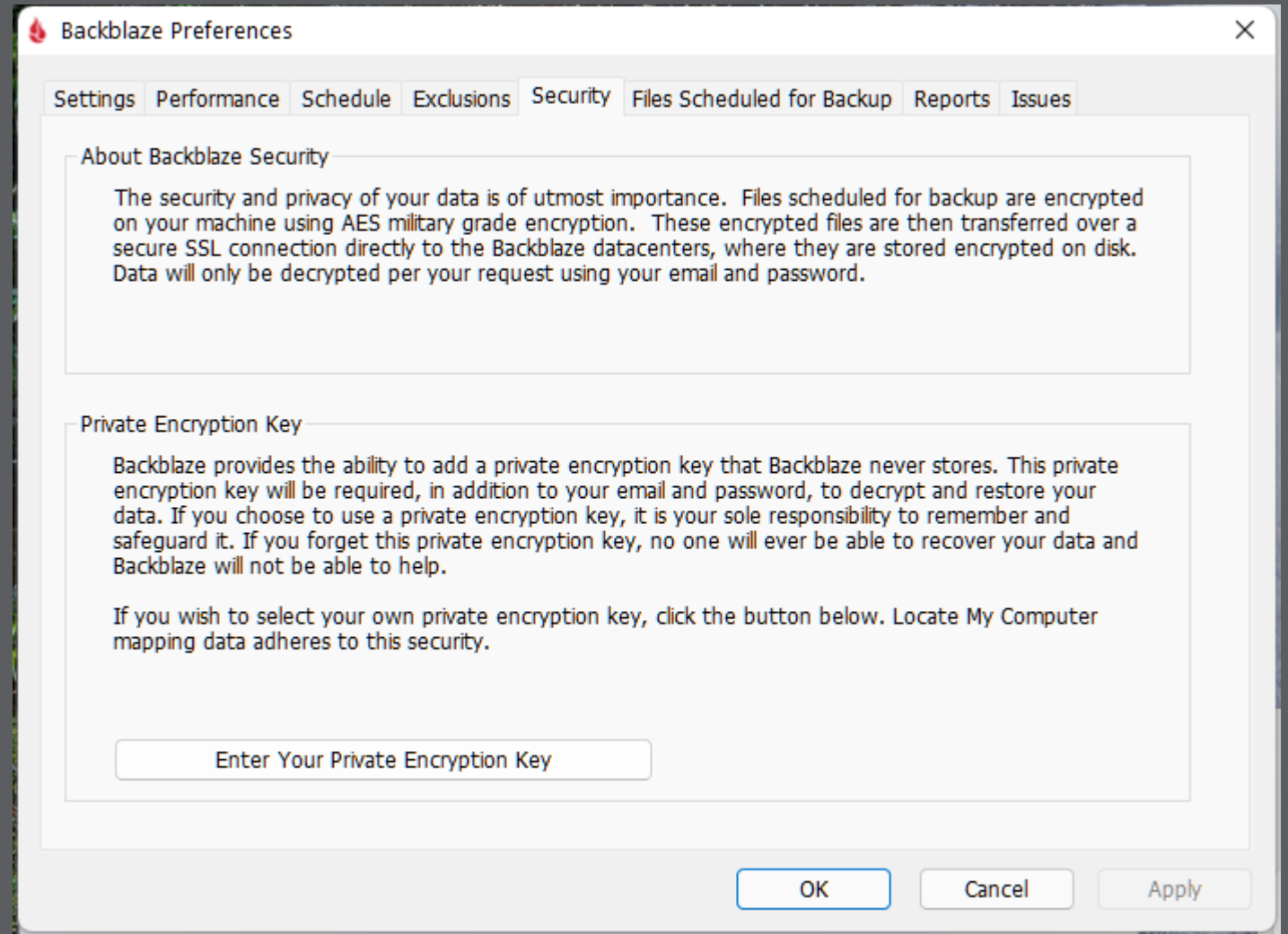
You only want  
Safe Ministry  
data backed up



# Safe Ministry Data – Cloud Backup

## Backblaze Setting up Security Tab

Nothing to do here



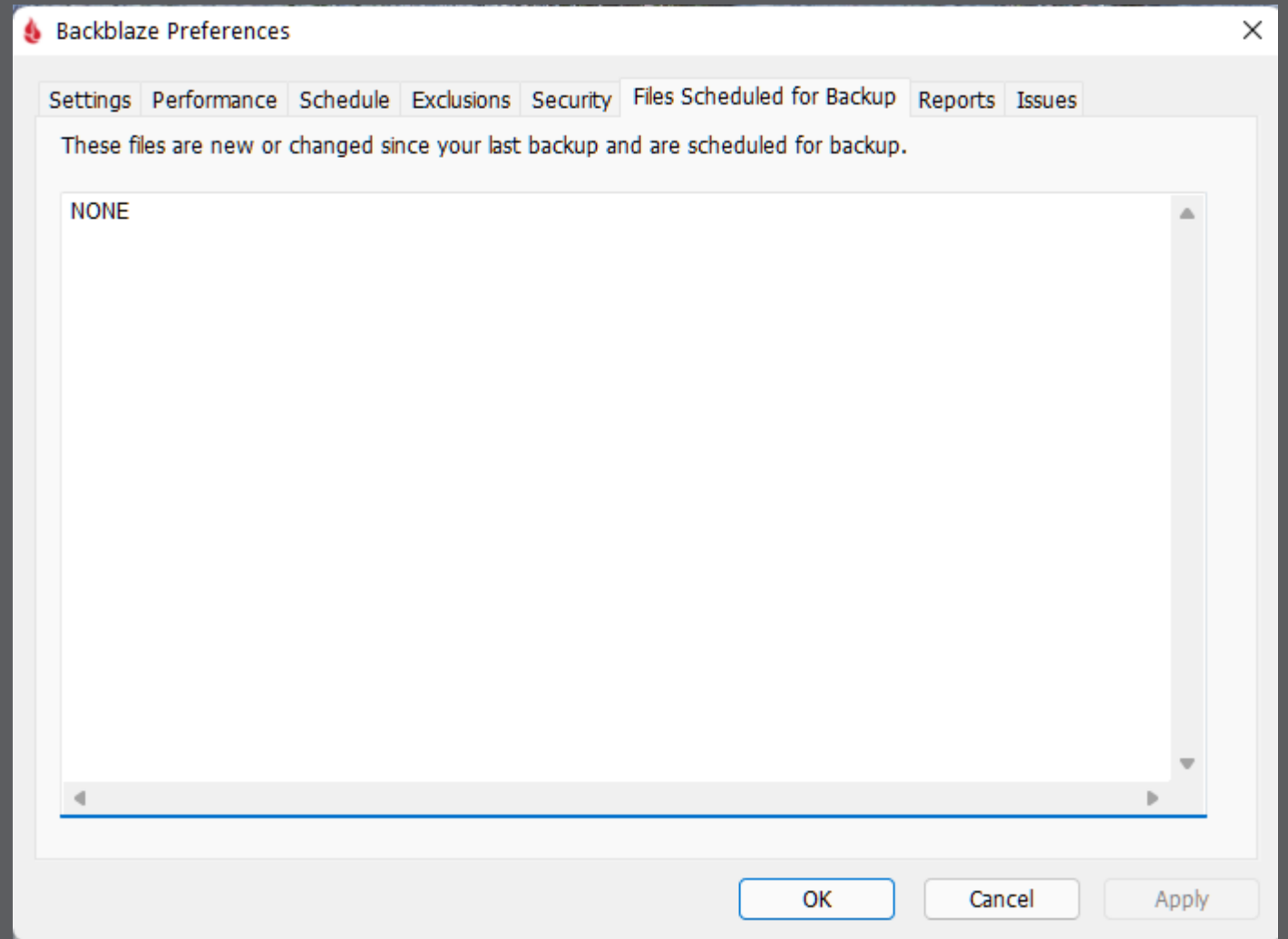
# Safe Ministry Data – Cloud Backup

## Backblaze

Setting up

Files Scheduled Tab

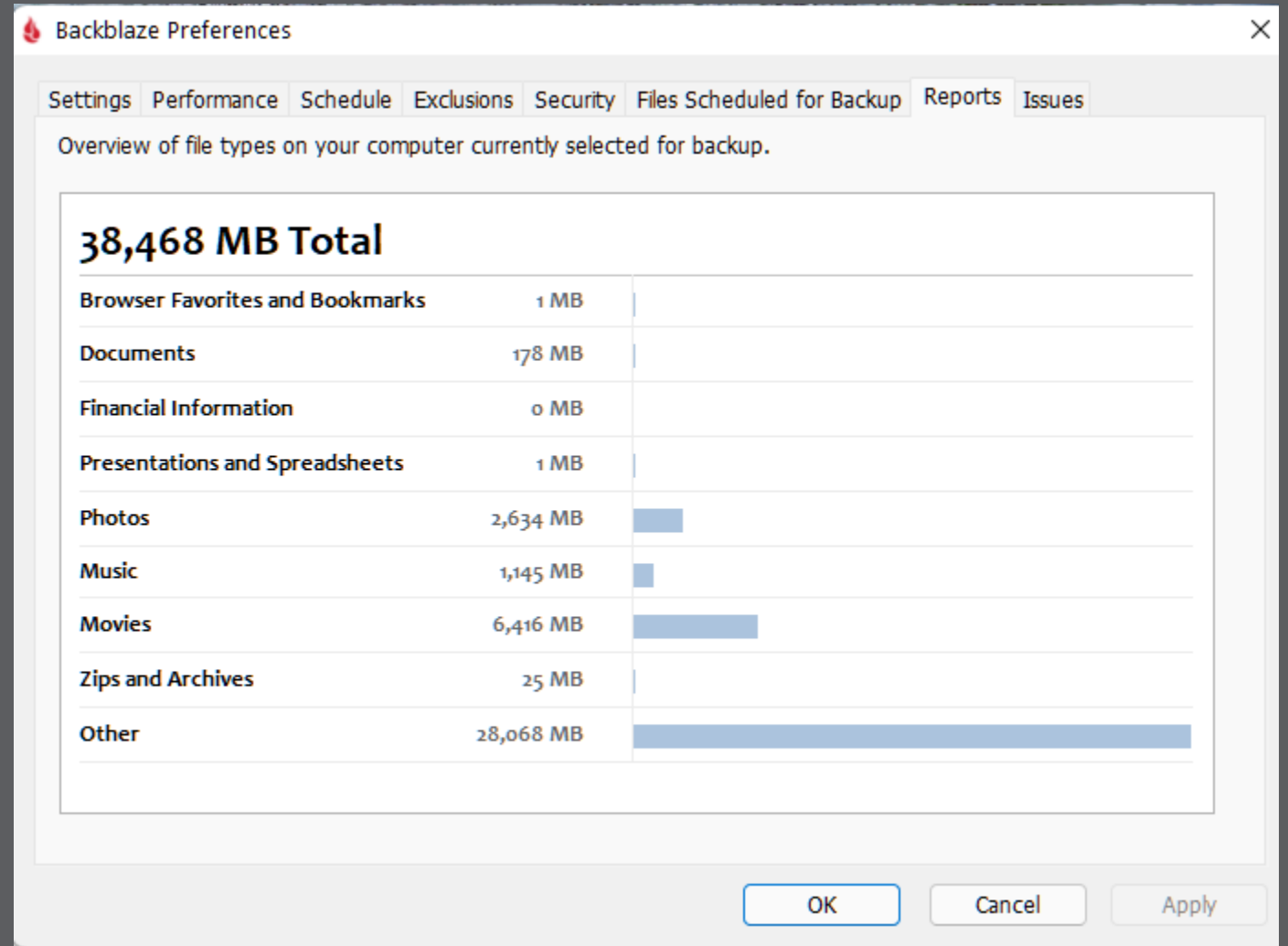
Nothing to do here





# Safe Ministry Data – Cloud Backup

Backblaze  
Setting up  
Reports Tab  
For your info

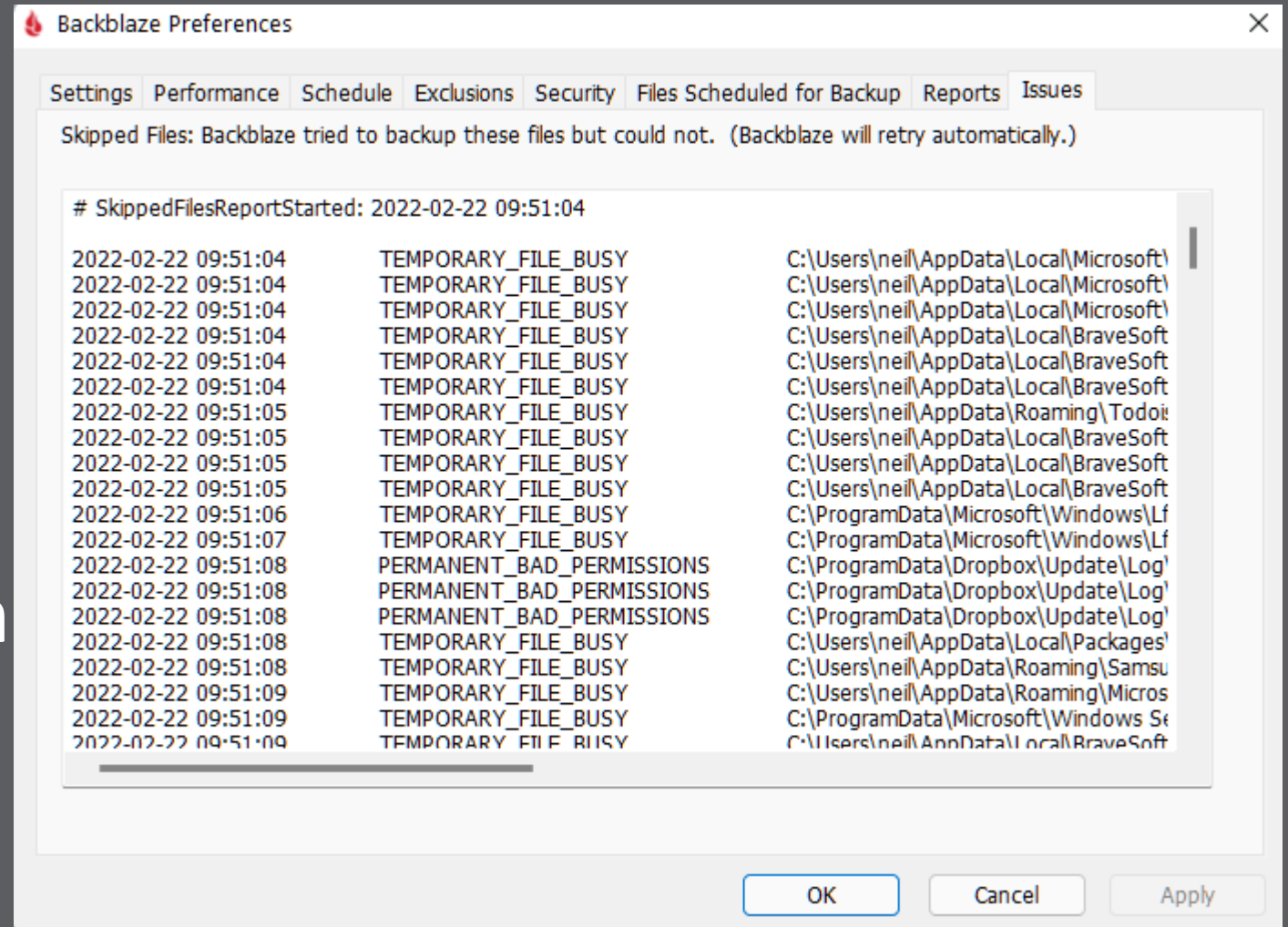


# Safe Ministry Data – Cloud Backup

## Backblaze

### Setting up Issues Tab

If you set up your files included/excluded you shouldn't see much here.



# Safe Ministry Data – Cloud Backup

## Backblaze

### Viewing/ Restoring files

- Log in to your church Backblaze account
- Under 'Overview' in left side menu, click '*View/Restore Files*'
- Scroll down on next page to display of your files.
- Select files or folders, click '*continue with Restore*'
- **Restoring will overwrite files with same name!**

# Safe Ministry Data – Cloud Backup

## Backblaze

Setting up summary:

- Make sure Safe Ministry data is **IN**cluded
- Make sure non-SM data is **EX**cluded
- Allow plenty of time for initial back up (several days)
- Log in to your church account at Backblaze to check files or to restore

# Safe Ministry Data – Cloud Backup

## Backblaze

Questions?

Please use chat box